



**TO: Safety Task Force Membership**

**FROM: Nancy Ross, Co-Chair**

**DATE: July 25, 2005**

**SUBJECT: Minutes of July 13th Teleconference of the Safety Task Force**

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A teleconference of the I-95 Corridor Coalition's Safety Task Force (STF) was held Wednesday, July 13, 2005. Minutes of the meeting are attached.

#### **Follow-Up**

**The next teleconference of the STF will be held Wednesday, August 24, 2005 at 2:30 PM. The call number will be 1-866-205-4243 and the participant code will be 9260736#. A draft agenda will be distributed in advance of the call. The purpose of the call will be to discuss the agenda of the October 20<sup>th</sup> STF Meeting and Information Exchange; present a timeline of STF activities; and to identify volunteers for the 2006 Safety Summit, Safety Conscious Planning, and Multi-state Safety Campaign initiatives.**

#### **Key contacts for the Safety Task Force:**

Co-Chair: Nancy Ross, NYSDOT , 518-457-4027, [nross@dot.state.ny.us](mailto:nross@dot.state.ny.us)

Coalition Staff Contact: Capt. Henry de Vries, 914-403-9897, [hdevries@dot.state.ny.us](mailto:hdevries@dot.state.ny.us)

Coalition Consultant Support: Casey Woodley, 617-354-0167, [cwoodley@camsys.com](mailto:cwoodley@camsys.com)

[www.i95coalition.com](http://www.i95coalition.com)

Thanks for your involvement.



# Safety Task Force Minutes of Member Teleconference

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Wednesday, July 13, 2005

## **AGENDA**

- **Welcome by Nancy Ross**
- **Roll Call**
- **QC/MI Toolkit, Year 13 project**
- **STF Meeting and Information Exchange - see draft agenda attached**
- **Spring 2006 "Safety Summit"**
- **Strategic Safety Planning**
- **Multi-state Safety Campaign**

## **CALL PARTICIPANTS**

Ray Engel, NYS Thruway Authority  
Amy Gamble, VAOT  
Lois Goldman, North Jersey  
Transportation Planning Authority  
Pat Kennedy, FHWA - DE  
Gary Modi, Pennsylvania DOT  
Gideon Davis, TBTA Bridges and  
Tunnels  
Henry deVries, I-95 Corridor Coalition

Susan Herbel, Cambridge Systematics  
Richard Newhouse, NYS Thruway  
Authority  
Maryanne Prunetti, DE River Joint Toll  
Bridge Commission  
Chuck Reidel, New York State DOT  
Nancy Ross, New York State DOT  
Patricia Trimarchi, PANYNJ  
Casey Woodley, Cambridge Systematics

## **SUMMARY**

Nancy Ross, Co-chair of the Safety Task Force (STF) and Henry deVries, I-95 Corridor Coalition Operations Manager, led the meeting discussion. Nancy reviewed the agenda and took roll-call of the participants.

### **QC/MI Toolkit, Year 13 Project**

Henry led the discussion of the Quick Clearance/Move It (QC/MI) project. This project produced a 300-page report entitled, *Quick Clearance and 'Move-It' Best Practices*, which is available at [www.i95coalition.com](http://www.i95coalition.com). The report emphasizes the need for quick resolution of traffic incidents and provides examples of best practices in QC/MI both within and outside of the Coalition region. Another objective of the study was to investigate how a coordinated policy on QC/MI may be implemented throughout the region. The objective of the QC/MI Toolkit, Year 13 project, will be to develop a primer for states as a model for executing an effective QC/MI program. Volunteers from the STF will work with the Coordinated Incident Management Program Track Committee to flesh out the scope of work for the Year 13 project. Casey Woodley will be contacting STF members to find volunteers interested in participating in the project scope development.

It is anticipated the final Executive Summary of the QC/MI project and the Year 13 project proposal will be distributed prior to the next meeting, and therefore added as a discussion topic on the August agenda.

### **STF Meeting and Information Exchange – October 20, 2005**

Nancy announced that Coalition and STF leadership determined that the STF would not be ready for a meeting the size and breadth of a summit by October. A meeting of the STF, however, is still being planned for October 20, 2005. This meeting will be the first face-to-face meeting of the STF and will include time for information exchange. This meeting has been scheduled in coordination with the fall Steering Committee meeting scheduled for October 19, 2005 in Charleston, South Carolina.

A proposed agenda for the meeting was distributed prior to the call. Participants suggested that the agenda needed to focus more on proposing a safety challenge to generate “outside the box” ideas for improving safety. Nancy and Henry will revise the proposed agenda and distribute it for consideration prior to the next meeting.

A Safety Summit will be planned for the Spring of 2006. Casey Woodley will be soliciting volunteers to help flush out the themes and list of speakers for that meeting. This summit will most likely be scheduled in coordination with the Executive Board meeting.

### **STF Activities**

Nancy then asked participants to consider volunteering to help achieve some of the STF’s objectives, including:

- Promote implementation of a regional safety campaign that would help improve driver behavior- Participants agreed to develop and launch a multi-state safety campaign within the next few months. Ideally, the STF will be able to report on the campaign at the Spring 2006 Safety Summit and Executive Board Meeting. Richard Newhouse agreed to help lead this activity. A review of the Member Survey responses and existing national safety campaigns, such as Click It or Ticket and the Smooth Operator Program, will be considered. STF leadership will explore possible partnering relationships with the National Highway Traffic Safety Administration (NHTSA) (Beth Baker).
- Collect and disseminate best practices in Comprehensive Highway Safety Planning - Susan Herbel recommended that a presentation by the Transportation Safety Planning Working Group (TSPWG) be included during the October, 2005 STF meeting. A discussion of safety conscious planning and development of comprehensive safety plans revealed that there is some confusion about the goals of each initiative. Susan explained that within the TSPWG there is a movement to coordinate with Comprehensive Safety Planning which will help solidify the multi-disciplinary relationships at all levels of government and provide further support to long-term safety planning. Nancy noted that the Coalition will need to explore its role in safety conscious planning and how it will relate to ongoing state initiatives.

- Host a Safety Summit in Spring 2006.

Casey Woodley will be calling members to determine who is interested in working on one or more of these activities. We will request at least one lead per activity, but all will be supported by STF leadership and the Coalition and consultant support staff.

**ACTION ITEMS**

ACTION	PERSON (S) RESPONSIBLE	DUE DATE
Revise Draft Agenda for STF Meeting and Information Exchange.	Henry deVries and Nancy Ross	8/17/05
Solicit volunteers to help with Safety Summit, Safety Conscious Planning, and Multi-State Safety Campaign activities.	Casey Woodley/ Members	8/17/05
Contact SCP Working Group to give presentation at the October 20 meeting.	Susan Herbel	8/17/05 (if possible)
Develop timeline for proposed STF activities.	Henry deVries, Nancy Ross, and Casey Woodley	8/17/05
Distribute Executive Summary of Quick Clearance/Move It Final Report.	Henry deVries	TBD
Next teleconference to be held 8/24/05		