



I-95 Corridor Coalition Steering Committee Webcast Minutes November 9, 2010

Note: Detailed presentations were made on the agenda items below. The presentations are posted on the web, with the minutes, at <http://www.i95coalition.org>.

1. Welcome, Introductions and Agenda Review

Gene Donaldson, Steering Committee Chair, welcomed everyone to the Steering Committee webcast. The agenda for the webcast was reviewed.

Karen Tobia, Intermodal Committee Chair, was recognized for her leadership and vision in guiding the Coalition's Intermodal program. Karen is retiring from her position at the Port Authority of New York & New Jersey and will step down as the Intermodal Committee Chair.

2. Organizational Discussion Items

Gene Donaldson moderated a discussion on the following items related to the Coalition's committee roles and responsibilities:

Program Track Committee Changes

It has been proposed that (1) the Coordinated Incident Management and the Safety Committees be combined because of the overlap in activities and to take advantage of economies of scale, and (2) that the Intermodal Committee name be changed to include "Freight and Passenger Movement."

Action: Following discussion, it was determined that (1) combining the Coordinated Incident Management and the Safety Committees into one committee would be beneficial, and (2) that the Intermodal Committee members would be surveyed regarding a potential name change to accurately reflect the Committee's program.

Steering Committee: Membership & Role

Because Program Track Committees have evolved to fully develop and manage projects, and the Policy & Strategic Planning Committee addresses cross-cutting programs, the Steering Committee's role is now solely to review the annual work plan project proposals and to develop a consolidated annual work plan for the Executive Board's consideration. It has been proposed that the Steering Committee voting membership, therefore, be limited to Program Track Committee Chairs and one representative of each Full member agency. For reference, the current Steering Committee voting membership consists of the Program Track Committee Chairs and representatives from the Coalition's Full and Affiliate members.

Action: Following discussion, it was suggested that this issue be presented to the Executive Board, at the December 6 meeting, for consideration.

Executive Board: MPO Membership

The Coalition’s current procedural guidelines indicate that a seat on the Executive Board is limited to Full member agencies (organizations that own or operate a major regional system, or are an agency of USDOT). It has been proposed that Metropolitan Planning Organizations (MPOs) be shifted from the Affiliate Membership Category to the Full Membership category to allow voting rights on Executive Board decisions.

The following comments were noted:

- It would be easier for MPO’s to justify their presence at Executive Board meetings if voting rights were granted.
- The I-95 Coalition region likely has over 100 MPO’s and, if Executive Board voting rights are granted to MPOs, it should only be to those in larger metropolitan areas.

Action: After significant discussion, it was determined that this issue will be presented to the Executive Board, at the December 6 meeting, for consideration.

3. Work Plan Development

Funding Overview

George Schoener reviewed the funding status for the Coalition’s FY ‘11 (Year 19) Work plan:

FY ‘11 (Year 19) Estimated Funding		\$6,437,000
Ongoing Costs:		-1,046,136
Coalition Staff – Program Administration	370,436	
University of Maryland Contract Administration	182,500	
Program Management – Telvent Team	493,200	
Program Development and Support		-414,000
Policy & Strategic Planning	25,000	
Travel Information Services	103,000	
Coordinated Incident Management & Safety	129,000	
Intermodal	157,000	
Available Funds for Year 19 Projects		<u>\$4,976,865</u>
Project Requests		<u>\$6,785,996</u>
Variance		-\$1,809,131

It was noted that the Estimated Funding may be adjusted when the take-down from the \$7,000,000 annual allocation is determined.

Program Track Committee Project Ideas

Gene Donaldson detailed the process to be used in evaluating the project submissions, noting that the work plan produced at this meeting would be forwarded to the Executive Board for approval at the December 6 meeting. Representatives from each Program Track Committee presented their Committee’s proposed Year 19 projects. Listed below are the proposed projects, Steering Committee comments, and approved funding levels. The funding amounts represent the project request plus the anticipated staff costs related to managing the project.

Steering Committee

<i>Project</i>	<i>Requested</i>	<i>Steering Committee Comments</i>	<i>Approved</i>
Coalition Website	\$120,000		\$120,000
Project Information Dissemination & Marketing	403,375		403,375
Operations Academy Scholarships	87,000		87,000
Emerging Initiatives Reserve	100,000	Eliminated. Funds remain in prior years' emerging initiatives pools	0
Total	\$710,375		\$610,375

Policy & Strategic Planning Committee

<i>Project</i>	<i>Requested</i>	<i>Steering Committee Comments</i>	<i>Approved</i>
Concept of Operations for the Administrative Functions Surrounding Collection of VMT-based Charges in a Multi- State Environment	\$336,146		\$336,146
Data Acquisition to Support Analysis of Freight Corridors	112,049	Will be funded from prior years' project balances.	0
Green Corridors Sustainability	84,036		84,036
Performance Measures Using Vehicle Probe Project Data II	278,308	Will be funded from prior years' Emerging Initiatives.	0
ICAT Maintenance & Support	129,445		129,445
Total	\$939,983		\$549,627

Travel Information Services Committee

<i>Project</i>	<i>Requested</i>	<i>Steering Committee Comments</i>	<i>Approved</i>
2011 Vehicle Probe Project	\$2,323,834	Lower amount reflects reduction in INRIX charges for mobilization and a lower contingency fund.	\$2,066,850
2011 Vehicle Probe Project Support	145,663		145,663
Long-Distance Trip Planner	158,437	The project will be evaluated over the next year to determine future effort.	0
Traffic Message Channel Codes: Impact and Use within the Coalition	42,578		42,578
Achieving Quality Travel Time and Speed on Arterials within the Vehicle Probe Project	79,106		79,106
Integrating Real-Time Volume Flow Data with Vehicle Probe Project	72,832		72,832
I-95 Corridor Park & Ride Real- Time Parking Guidance Information System Plan Development	160,000		160,000
CITE On-Line Course: Travel Time I	63,700		63,700
Total	\$3,046,150		\$2,630,729

Coordinated Incident Management - Safety Committee

<i>Project</i>	<i>Requested</i>	<i>Steering Committee Comments</i>	<i>Approved</i>
Additional Quick Clearance Training Sessions	\$112,049		\$112,049
Quick Clearance Informational Materials	22,410		22,410
3-D IM Training System Deployment	140,061		140,061
Pilot Program to Encourage Implementation of Secondary Incidents Tracking and Best Practices	168,073		168,073
Conduct Additional StreetSmarts Sessions in the Corridor	28,012		28,012
Law Enforcement State of Practice for Work Zone Safety	112,049		112,049
NUG Implementation	56,024		56,024
Ignition Interlock Program Reciprocity	168,073	Should funding not be available, this project can be withdrawn from the work plan and will be re-considered in future years by the CIM-Safety Committee.	0
Total	\$806,749		\$638,677

Intermodal Committee

<i>Project</i>	<i>Requested</i>	<i>Steering Committee Comments</i>	<i>Approved</i>
Freight Academy	\$117,651	Scheduling of the next Freight Academy will allow time for use of Year 20 funds for the majority of the costs.	\$56,051
Implementing Sustainable Delivery Innovations	352,978		352,978
CVII IntelliDrive Program	560,000	This project will be covered with excess Coalition funds already at NYS.	0
I-95 Corridor Marine Highway Facilities, Economics & Market Analysis	224,097	Some of the efforts in this project may be covered by the Coalition's existing Short Sea Shipping program.	112,097
2011 ITS World Congress CVII Demonstration	28,012		28,012
Total	\$1,282,738		\$549,138

ACTION: The Steering Committee approved the FY '11 (Year 19) project funding levels as outlined above, with projects totaling \$4,978,546. Greg Jones, FHWA, recommended that the amount of \$6,300,000 be used as the Estimated Funding level, slightly less than the prior year. A draft work plan, reflecting the Steering Committee approved projects and the \$6,300,000 funding level, will be prepared for consideration by the Executive Board at their December meeting.

4. Upcoming Events

George Schoener reported on the following upcoming event:

Executive Board Meeting – December 6 – Washington, DC

The preliminary agenda includes:

- Guest Speakers, Presentations:
 - Mary Phillips, ATA
 - Rob Bertini, USDOT-RITA
 - Tony Furst & Eric Madden, International Freight Scan
 - Jim Tymon, US House of Representatives Staff
- I-95 Corridor Coalition Business
 - Organizational Issues
 - Year 19 Program

5. Other Business

There being no further business, the webcast was adjourned.

Webcast Participants:

- American Trucking Assns – Ted Scott
- Cambridge Systematics – Shelley Feese
- CONEG – Rich Brancato
- Connecticut DOT – Pam Sucato
- Delaware DOT – Gene Donaldson, Greg Oliver
- DGD – Dotty Drinkwater
- I-95 Corridor Coalition – George Schoener, Marygrace Parker, Bill Stoeckert, Tom Martin
- FHWA – Kate Hartman, Greg Jones
- FMCSA – Jeff Loftus, Jose Rodriguez
- KMJ – Joanna Reagle
- Maine DOT – Dale Peabody
- Maryland State Police – Capt. Bill Dofflemyer
- Maryland Transportation Authority – Aarion Franklin
- MTA Bridges & Tunnels – Daniel Jacob
- MWCOG – Andy Meese
- New Jersey DOT – James Hogan
- New York City DOT – Stacey Hodge
- New York State DOT – Rick McDonough
- New York State Police – Sgt. Ira Promisel
- New York State Thruway Authority – Chris Jones, William Mulroy
- North Jersey Transportation Planning Authority, Inc. – Mary Ameen, Ted Matthews
- Port Authority of NY & NJ – Mark Muriello, Karen Tobia
- Richmond Regional Planning District Commission – Barbara Nelson
- Telvent – Gary Euler, Patty Reich
- TRANSCOM – Tom Batz
- University of Maryland – Kathy Frankle
- Others – Dave Henry, Evangeline Levesque, Mike?